

**Minutes LSRPA Steering Committee**  
**August 21, 2014**  
**9 am – 11:30 am**  
**11:30 – 12 noon – BOT meeting**  
**Environ, Princeton, NJ**

**ROLL CALL**

In Person: S. Boyle, J. Scagnelli, M. Fisher, J. Hochreiter, R. Katz, C. Barnes, K. Stetser, B. Alter, R. Ferguson, K. Goldstein, A. Robins, D. Toder, J. Postorino, S. Drew, D. Warner, D. Morris, T. Toskos, C. McGowen

Phone: S. Posten, B. Call

**PRESIDENT'S REMARKS**

- Vice President to replace Julian Davies

J. Davies contacted S. Posten asking to step down from the Board of Trustees. He cannot continue duties as an Executive Board member in the manner he wants to and the Board expects. His term as Vice President would expire at the end of 2015. Replacement issue will be discussed during special Board of Trustees' meeting today.

- Distribute email from former LSP (MA) President re: Tri-organizational meeting between LSPA, EPOC and LSRPA

The President of the MA LSP Association emailed S. Posten requesting better coordination between the three associations. The e-mail was forwarded to Steering Committee and BOT Members. S. Posten spoke with MA LSPA and D. Toder to coordinate activities. A joint meeting will aggressively be pursued.

- Scholarship

The scholarship in memory of J. Davies' wife needs follow up by the Board of Trustees. J. Oberer is working with accountant on tax implications and will follow up. The scholarship, which is open to everyone, will be named after J. Davies' wife.

- Battelle Conference

S. Posten can get LSRP program on Battelle conference. Duff Collins looking into the State of LSP practices in the Northeast. Abstracts are due on September 30<sup>th</sup>.

**SECRETARY'S REPORT**

R. Ferguson distributed copies of draft minutes from BOT and Steering Committee meetings. Any comments should be submitted to R. Ferguson and will be voted upon at the next meeting.

**TREASURER'S REPORT**

J. Oberer reported a net of \$1800 per month for this fiscal year. Reported an increase of approximately \$13K this year. The current balance is \$219K, which is on target for the year. Income is received from membership dues, training courses and sponsorships. There are currently 598 members.

J. Scagnelli requested that a financial statement be circulated in December.

## **EXECUTIVE DIRECTOR'S REPORT**

- Suggested items for DEP SRAG/CVP meeting

S. Boyle requested that suggested items for SRAG meeting be sent to her. The draft agenda has already been submitted. The Builders Association will host the meeting. A meeting with Assistant Commissioner M. Pederson is scheduled for August 27<sup>th</sup>. Suggest discussing Soil Standards and language in the Brownfields Statute regarding  $10^{-6}$  limits. Send N. DeRose's memo regarding alternative standards and cumulative risk calculators as defined by EPA to BOT and SRS Workgroup and S. Senior and A. Robins will review. Write up on Brownfields standards may be submitted as major agenda item if completed next week. J. Scagnelli recommended writing with a focus on inclusion in a guidance document. The memo is not the DEP's interpretation of cumulative risk. The Association would like to see flexibility with the standard limits. We need to discuss with M. Pedersen, but not ready to give policy statement yet. Otherwise, it will be used as future agenda item. S. Posten, S. Senior, A. Robins, R. Ferguson and L. Voyce attending meeting.

- Tri-Organizational Meeting

S. Boyle will contact the MA LSRP Association regarding a joint meeting in the Hartford, CT area. Mutual issues of interest include getting young people involved with the associations, joint continuing education programs, webinars, how to hire administrative staff and attracting non-LSRPs as associate members.

## **COMMITTEE REPORTS**

- External Stakeholder Committee

C. Barnes reported that the focus is to get more associate members involved. Currently meeting with AHMP and AEG with a joint meeting planned in the third quarter and an exchange of training sessions between the groups.

K. Stetser suggested a training session for contractors who support LSRPs, since they may not be receiving all the necessary information. Target training toward junior staff members and possibly create a forum for their use.

Suggested continuing education credit for presentation by J. Scagnelli at breakfast meeting.

L. Voyce commented that liability is an issue for LSRPs and a mechanism is needed to help keep LSRPs out of trouble.

J. Hochreiter commented that we should look at professions that are good at forecasting the needs of individuals with their license. It would be prudent to pull together statistics in a white paper, including current number of LSRPs, projected attrition, number of backlog cases being eliminated, cases growing, project numbers to five years in the future and determine the number of LSRPs needed. Knowing the need over a five- year period would give us an idea of the number of exams we need to give. J. Hochreiter will carry out research on this issue. The Licensing Board also has concern regarding the number of LSRPs needed in the future. This will be included as an agenda item for meeting with M. Pedersen.

S. Boyle reported that K. Stetser will help D. Toder with Continuing Education activities. It was suggested that a list of aspiring professionals would possibly help alter our marketing strategies.

- **Legal and Legislative Committee**

Suggestion made to include discussion on VI screening levels and standards on agenda for M. Pedersen agenda. A. Robins will schedule a meeting with those attorneys to get a position on DEP's discretion on how to implement direct oversight. Tie numbers to distinguish between multiple responsibilities at one location.

S. Boyle reported on ballot amendments on HDSRF grants that would guarantee cleanups. A large portion of this funding is now delegated for open space.

- **Regulatory Outreach Committee**

M. Fisher reported on the status of the following guidance documents:

- Pesticides guidance - draft and comments due to K. Stetser by August 27th.
- Groundwater surface documents - currently with Bill Hanrahan.
- Offsite Groundwater - completed, but administrative guidance policies may be released in two weeks. Put on agenda for meeting with M. Pedersen.
- Comingled plume – struggling/challenge. Draft not out and progress is slow.
- Groundwater monitoring guidance may be released in two months.
- Daycare – Final draft received, inconsistency and lack of stakeholder input. Include on M. Pedersen meeting agenda.
- Forms Committee meet only twice a year. Forms are changed at that time.
- Alternate Fill/Clean Fill – R. Ferguson reported that the quarry issue will be rewritten by DEP. If soil came from quarry nothing needs to be done.
- Web signature issue and problems with on-line submittals - add to M. Pedersen meeting agenda.

- SRS soil standard reauthorization

S. Drew reported that 10 members of Committee received draft standards for review from Department in July. Kevin Long, Lisa Camp and he developed a presentation to go through calculations of risk standards. Terry Sugihara is moving into stakeholders presenting technical issues on standards rule. The Committee is coordinating a September 15<sup>th</sup> meeting. A meeting was held with SRS Committee and Stakeholder Committee regarding presentation and issues including technical, economic and regulatory. Screening levels vs. standards and alternative standards and their implementation started the process. S. Drew reported that indoor air, groundwater screening levels and APH and scientific issues associated with each would become standards under the next rule. DEP wants to use EPN standards and disregard the remediation process. Technical issues include movement from screening levels to standards and usable alternative remediation standards. LSRPs interested since there is no opportunity for the application of professional judgment. Anyone wishing to discuss standards and help out should contact S. Drew.

- **Risk Management and Loss Prevention Committee**

- Update re: insurance coverage for LSRPs

Risk Management/Loss Prevention Committee is trying to pursue insurance group options. The Falcigno underwriter has left. Bartlett may have update at next meeting. May need individual solutions for a while, which is more expensive, since insurance companies are not yet up to speed. Massachusetts and Connecticut LSRPs don't have same level of liability as NJ.

- Standard of care/guidance documents development updates

J. Oberer needs draft documents. R. Ferguson gave update on clean fill guidance. Third party reliance paper by J. Scagnelli was posted. Information included in the Business Practices 2.0 seminar topics will be included in smaller presentations, i.e., recent Member Breakfast.

- SRPLB attendance and updates (R. Ferguson)

Discussed final rule for Board vote to enter formal rulemaking proposal. Professional services will not be included in the rule. Existing policy can be modified to be in concert with the rule proposal. Rewrote and defined ethics. Next meeting is scheduled for September 8<sup>th</sup> at 5 pm.

Board decided not to post the LSRP's name in audit decisions. We will not be able to see it in advance.

There are four open cases, one will be dismissed, CR team recommendations coming; remaining two were brought to the Board by DEP (IEC). Board discussed receiving credit for CEUs retroactive to receiving license. Extending back to 2012 is still under discussion.

- Next NJDEP-LSRPA Inspectors and Reviewers Meeting

The next meeting is scheduled for Sept. 10, 2014. Contact B. Call if interested in attending.

- **Membership Committee**

#### **Career Mentoring Committee**

B. Alter reported that his committee will focus on universities for the aspiring LSRPs work with Membership committee. Possibly the LSRPA website or LinkedIn page can be used by student LSRPA members for posting resumes.

- **Communications Committee**

- Website

K. Goldstein is working diligently to keep the website updated. Website should include BOT Committee members, 2014 Bylaws, any committee changes and compliance alerts. B. Call submitted Standard of Care documents. No one has submitted Tools of Trade. SRRA 2.0 is premature at this time.

S. Boyle suggested using the LinkedIn page or website to post articles such as HDSRF Open-Space Referendum, Lockheed Martin and Kiddie College Decisions. Discussed submitting article to Star Ledger regarding the use of funding not only on open space, but clean up initiatives as well.

Discussed forum where members can have exchange of information. S. Boyle will have separate meeting.

- **Nominating Committee**

- Upcoming nominations

Call for nominations went out yesterday. The six terms expiring at end of year include S. Posten, D. Toder, M. Fisher, S. Senior, L. Voyce and D. Warner. All want to be denominated.

#### **NEW BUSINESS**

- Bylaws

J. Hochreiter reported that the Bylaws Committee will review any revisions to the Bylaws. This is the first year there has not been a list of issues to address. Any issues needing review by the Bylaws Committee should be sent to J. Hochreiter by mid-September. The Committee will discuss and make recommendations. A draft will be completed by November and finalized during the Annual Meeting.

- **Continuing Education**

D. Toder reported that Joe Galley is planning a field course tentatively scheduled for October 14<sup>th</sup> at Quail Hill Reservation in Manalapan. Still awaiting Licensing Board approval.

Groundwater Contamination course scheduled for September 16<sup>th</sup> and 17<sup>th</sup> at the National Conference Center of the Holiday Inn in East Windsor.

DEP Case Study course scheduled for October 28<sup>th</sup>

NJWEA Convention at Bally's on May 11<sup>th</sup>. Offered free room for an event.  
Ethics course scheduled for March

S. Boyle spoke with Juliana Moslogo who is now affiliated with Montclair State University.

- **STAKEHOLDER COMMENTS**

**2014 Steering Committee Meetings**

October 16 – Langan, Elmwood Park, training center, full membership invited

December 18 – GEI, Mt. Laurel